



## **LEADERSHIP ROLES AND RESPONSIBILITIES OF ELECTED AND APPOINTED OFFICIALS**

Each year, CGFNS elects members to its Board of Trustees and appoints individuals to its committees. The following is a summary of the leadership roles and responsibilities.

### **I. BOARD OF TRUSTEES**

- The Board is the guardian of CGFNS' vision and mission. It bears responsibility for the integrity of governance and maintains total authority and accountability to the public for all corporate activity.
- The Board of Trustees predominate focus shall be goal-setting, planning, policy development, information gathering, resource development, corporate oversight, evaluation, decision making and delegating.
- The Board of Trustees oversees the property, business and corporate affairs of CGFNS. The powers of the CGFNS shall be vested in the Board of Trustees. The Board shall govern and lead CGFNS, its committees and publications; shall determine its policies or changes therein; shall carry forward its objectives and monitor the disbursements of its funds. The Board adopts such policies for the conduct of its business as shall be deemed advisable.
- Trustees must observe their duties of care and loyalty to CGFNS and adhere to all policies of the Board, including with out limitation, those pertaining to confidentiality and conflict of interest.

### **II. COMMITTEE MEMBERS**

Each Committee is composed of members who are experts in fields related to the Committees' functions. Each Committee is chaired by a Trustee and is accountable to CGFNS Board of Trustees. Committees functions within the general policies and bylaws of CGFNS.

Responsibilities include attendance at Committee meetings and review of all materials relative to the meeting agenda.

### **III. PUBLIC MEMBERS**

Public members serve a very important function in the Mission, credential evaluation and certification processes of CGFNS. They represent the direct and indirect users of certificants' skills/services; effectively advocate for the public; contribute to defining the CGFNS/ICHP mission, policies and procedures; carry out the functions assigned as a Trustee or committee member consistent with CGFNS bylaws, policies and procedures.

Responsibilities include attendance at CGFNS meetings and review of all materials relative to the meeting's agenda for purpose of deliberative discussion.

Trustees are expected to conduct the business of CGFNS in a collegial and respectful manner, supporting and encouraging decisions by consensus.