Credential Transfer Portal

A globally connected and trusted verification process serving the regulatory community

What is the Credential Transfer Portal?

It is a web portal for schools, regulatory authorities, and other organizations to provide and certify credentials and related information electronically to CGFNS – thereby eliminating the need to convey paper documents.

Benefits

- Speedy
- Reliable
- Secure
- Trusted
- Accurate
- Efficient

What to expect?

- The final evaluation report issued by CGFNS will remain the same.
- Supplemental documents provided by the verifying organization will contain all of the necessary information that regulators receive today.
- The design and format of the supplemental documents will be refreshed and modernized to reflect the new process.
- Educational program information will be enhanced and expanded.
- Only approved and authorized officials will be providing information which will include a digital signature.
- Controlled access to information makes submission of fraudulent documents nearly impossible.

Process

01 Applicant submits credential verification request to CGFNS.

02 CGFNS transmits applicant request to approved authority.

03 Authorized official logs into portal to verify information and submits documents directly to CGFNS.

04 Applicant record is updated with verified credential information in CGFNS system.

05 CGFNS evaluator confirms requirements and issues report.

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